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| **Proposal Summary** |
| **Event Title** |  |
| **Keywords** |  |
| **Purpose of Event** (please describe your strategy behind the event you are proposing) | Activity will lead to the development, for example, of a team that will do further research, a course, or a partnership with industry. |
| **Tentative Date of Event** | Must occur prior to June 30, 2019 |
| **Lead Canadian HQP Name** |  |
| **Lead Canadian HQP Department and University** |  |
| **Level of HQP** (i.e., Undergraduate, Masters, PhD, Post-Doc) |  |
| **Name of Faculty Supervisor** |  |
| **Position of Faculty Supervisor** |  |
| **Faculty Supervisor’s University** |  |
| **Collaborating Partner** (if any) | For example, could be industry or community partner |
| **Total Budget Request from IC-IMPACTS** | Maximum dollar amount is $15,000 |
| **Total Expected Contributions from Other Sources** (if any) |  |

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| **Detailed Proposal** |
| **1. HQP Leadership Event Abstract** (for public purposes – maximum 250 words). If application is successful, this section will appear on IC-IMPACTS website and in other print IC-IMPACTS materials. |

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| **2. Industry and Other Partners (if any)** |
| **Name** | **Organization**  | **Role** |
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| **3. Prior Leadership Experience** |
| In the table below, list any prior experience you have engaging in the organization of scientific or collaboration events and what your role has been |
| **Event Name** | **Brief Description** | **Role** |
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| *Add more rows as required* |  |  |

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| **4. Description of Event** |
| Include a discussion of the following: (maximum 500 words)* Description of event (topic, format, location, attendance fees (if any))
* Who are the target participants? How many do you hope to attend?
* What is the relevance of the subject to Canada and/or India?
* What are the expected outcomes from the event?
* Description of event (topic, format, location, attendance fees (if any)
* Who are the target participants? How many do you hope to attend?
* What is the relevance of the subject to Canada and/or India?
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| **5. Relation of Event to Purpose (as stated in section 1)** |
| Briefly describe how the proposed event relates to your research program and how it fits with Indian-Canadian collaborative research themes and objectives. (maximum 250 words) |

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| **6. Strategy for Running the Event Proposed** |
| Briefly describe your strategy for the following: (maximum 500 words)* Attracting speakers
* Advertising event
* Obtaining sponsorships and/or partners
* Logistical coordination of event
* Event evaluation
* Dissemination of event outcomes
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| **7. Strategy to Follow-up the Event Proposed** |
| Briefly describe your strategy for following up the (maximum 500 words) |

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| **8. Requested Support from IC-IMPACTS** |
| IC-IMPACTS can provide you with various forms of support to ensure your event is successful. Please check any of the types of support you would be interested in receiving from IC-IMPACTS in addition to your budget request. |
| Guidance on creating event and follow-up action plan |  |
| Other (please specify) |  |
| **9. Requested Budget From IC-IMPACTS and Funding from Other Sources** |
| Use the IC-IMPACTS HQP Leadership Awards Budget Form (.xlsx) to enter the project budget requested from IC-IMPACTS. In addition, please address in writing each of the following issues: (maximum 500 words).1. Describe how any leveraged sources, funding or programs available to you will contribute to the budget and enhance the outcomes of this project or make it more achievable.
2. What processes you have in place for budget administration.
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| **10. What Does Success Look Like?** |
| Discuss the following issues: (maximum 500 words)* What does success look like for your project?
* How do you propose to measure that success?
* What if your event is successful?
* What is the potential scope of impact.
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***Submit this application along with all other required forms
using the online application portal on the*** [***IC-IMPACTS website***](https://ic-impacts.com)***.***

***If you have any questions, please contact***

***MR. SHAPOOR MARFATIA***

***Chief Operating Officer and Network Manager, IC-IMPACTS***

***shapoor@ic-impacts.com***